

District Office

Regular Meeting

1. **Call to Order** by President Baumgartner at 6:47 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, and Haffner were present. Director Hayes joined the meeting at 7:06 p.m. Director Jensen was absent due to a work conflict.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Haffner moved to approve the agenda as presented. Director Gustafson seconded the motion.

Baumgartner -Y	Gustafson - Y	Haffner - Y	Hayes - Absent	Jensen - Absent
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5. **Public Open Form**
 - 5.1 Recognition of Visitors
 - Dr. Rabenhorst noted that visitors would be recognized later in the agenda.
 - 5.2 Public Comment Period
 - None
 - 5.3 Correspondence
 - None
6. **Special Recognitions / Reports**
 - 6.1 Recognition of WCHS Girls' Softball Team
Athletic Director Ryan Witzel introduced two players from the WCHS Softball Team to be recognized for their successful season. The team's overall record was 14-11 and they finished 6th in the Patriot League out of 13 teams qualified for the state tournament as the 11 seed. The student athletes gave highlights of the season including how two players broke school records. The Board discussed future plans with the students. Dr. Rabenhorst and the Board congratulated the team for their appearance at State and thanked them for representing the district well. Dr. Rabenhorst thanked Mr. Witzel for his leadership and asked him to pass the Board's remarks along to the coach who was unable to attend the meeting.
 - 6.2 Academic Program Spotlight - Cardinal Community Academy

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Interim Principal Jerry Archuleta introduced himself and shared his goals for the year for CCA. With Mr. Archuleta joining the CCA team within the past three weeks, Dr. Rabenhorst indicated that providing a more traditional academic spotlight was not necessary. Mr. Archuleta shared his experience in education and noted that his main goal is continuing to cultivate the community at the school. Board members welcomed Mr. Archuleta to the district.

7. Board Consent Agenda

- 7.1 Approval: Meeting Minutes
 - (a) October 26, 2022 Regular Meeting Minutes
- 7.2 Approval: Financials
 - (a) October Financials
 - (b) Quarterly Financial Report (October, January, April, July only)
- 7.3 Approval: Resignations / Retirements / Separation of Employment
 - Jordan Kowalenko - Social Studies Teacher @ Weld Central High School
- 7.4 Approval: Contracts for Licensed Employees
 - Heidi Sobeck - Elementary Advocate for Students and Families @ District
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Denise Ortiz - Custodian @ Weld Central High School
 - Kenneth Pittman - CDL Bus Driver @ Transportation
 - Jessica Zavala - Special Education Paraprofessional @ Hoff Elementary School
 - Allie Shortt - Library/Office Paraprofessional @ Weld Central Middle School
 - Katelynn Kilker - Special Education Paraprofessional @ Hudson Elementary School
- 7.6 Approval: Additions to the 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - None
- 7.7 Approval: Resignations for 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - None
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
 - None
- 7.9 Approval: 2022-2023 Amended Contracts
- 7.10 Approval: Additions to the Substitute Teaching List
- 7.11 Approval: Out of District Student Requests for 2022-2023
- 7.12 Approval: Request for Open Enrollment / Within District Transfers for 2022-2023
- 7.13 Approval: Home School Requests for 2022-2023
- 7.14 Approval: Administrative Policy
- 7.15 Approval: Monitoring Review Cycle
 - None

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Director Gustafson moved to approve the consent agenda as presented. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Absent	Jensen - Absent
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8. Action/Discussion Items

8.1 Administrative Policy Revisions/Additions (2nd Reading)

The Board reviewed three policies that administration recommended for revision.

(a) Policy B-8 (BEDH) Public Participation at School Board Meetings

Revisions to Policy B-8 include information regarding how the Board will not engage in conversation with a member of the public who has participated in the public comment period. Revisions also state that questions presented by a member of the public will not receive immediate feedback. This latter section was intended to be included in the policy but after review by Dr. Rabenhorst and Ms. Baumgartner, they realized that this provision was not explicitly stated in the policy. By consensus, Board members agreed with the revisions during the 1st Reading. Dr. Rabenhorst provided a summary of the changes, and the Board had no further discussion or questions.

(b) Policy B-1 (BCB) School Board Member Conflict of Interest AND

(c) GP-12 School Board Member Conflict of Interest

GP-12 is duplicative of Policy B-1 (BCB) intentionally. During the most recent governance policy review, it was found that additional language is present in GP-12 that was intended to also be in Policy B-1. That language was inadvertently omitted by CASB from the policy during the 2019 policy overhaul process. This was likely due to the fact that CASB had recommended the policy for repeal and the district rejected that recommendation. Additional language has been added to both policies to expand the exceptions to the definition of “employee” in regards to a current Board of Education member. Board members discussed the expanded definition to be included in both policies and decided they did not have issues with the revised language during first reading. Dr. Rabenhorst summarized the changes, and the Board members had no further discussion or questions.

Director Haffner moved to approve Administrative Policies BEDH and BCB and GP-12 as presented. Director Gustafson seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Hayes - Absent	Jensen - Absent
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The Board took a five minute recess to allow Director Hayes time to join the meeting following the conclusion of another district meeting.

9. Information / Discussion

9.1 2022 Community Survey Results

The district recently solicited feedback from staff, families, and community members regarding calendar development and district communications. Dr. Rabenhorst highlighted information about the calendar section only, as CEI is compiling the communications data as part of the district’s broader work on the district narrative and graduate profile. Dr. Rabenhorst indicated that the Board members had access to the full survey results but presented summary information in the included table. The question represented in the table points to a “conclusion” question that was asked as part of the survey in regards to the calendar.

Group	Keep Monday ER	No Opinion	Change to Full Day PD
Parents/Community	38%	16%	47%
All Staff	52%	8%	40%
Elementary Staff	62%	4%	34%
Middle School Staff	67%	5%	29%
High School Staff	24%	12%	64%

Dr. Rabenhorst indicated that, Generally, the results of the survey do not provide compelling direction to make a change in how the district integrates professional development time into the school calendar. In terms of overall staff, a slim majority preferred to maintain the current Early Release Monday model. Differences emerged among staff as there was a strong desire to switch to a full Monday PD model at the high school only. A primary concern with the current schedule is the amount of time between dismissal and the start of athletics on that day of the week. Dr. Rabenhorst explained that transportation would not be able to provide additional routes for the high school to run on a different schedule. The Board discussed this issue and how the students are currently supervised and how they are transported to and from school.

Among parents, there were more responses indicating a desire to change to the full day PD model (reducing student attendance days), but there was not a majority preference when

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considering those with no opinion. In terms of student learning, results indicated that a majority of elementary and middle school staff believe keeping Monday Early Release leads to positive student learning, whereas, high school staff believed the full day model would lead to more positive student learning outcomes. Dr. Rabenhorst noted that he will be sending out a summary of results to the community. Board members agreed by consensus that the data did not indicate the a reason or need to change from the current calendar model.

9.2 2023-2024 District Calendar (1st Reading)

The Board reviewed a draft calendar for the 2023-2024 school year which has been developed by the Superintendent’s Advisory Council and other stakeholder groups. The draft reflected maintaining the current Monday Early Release model. Feedback was received from the Superintendent’s Advisory Council and school principals. Significant changes to the calendar include moving Spring Break back one week to correspond with Easter and the inclusion of quarterly Parent Teacher Conferences instead of semester conferences at the high school level only. Dr. Rabenhorst voiced his support of this decision and gave further details regarding the rationale behind it. The building leadership team at the high school will determine the dates for those conferences by the end of this week. A high level of communication will be necessary for this change. Director Hayes noted that parents might appreciate the change if they have multiple students at different schools. Dr. Rabenhorst also explained that there will be some personnel issues that will need to be addressed with this change, specifically having hourly employees adjust their hours differently than licensed staff. Dr. Rabenhorst does not expect major changes from SAC, but it will be discussed at their upcoming meeting. The calendar will be placed on the agenda for the December Regular Meeting for approval if there are no further changes.

9.3 Curricular Supplies & Materials Adoption - Supplemental Art Education (1st Reading)

Dr. Wakeman presented information on the curriculum adoption recommendation. The Art of Education University was reviewed by K-12 art teachers for use as a supplemental art education curriculum in grades K-12 and professional development library with art specific PD and downloadable resources for teachers. The team participated in a presentation of the materials on September 12 and was able to utilize the platforms during a two-week trial. On October 10, the consensus from the K-12 art teachers was that both the Pro Learning and FLEX Curriculum were valuable resources. A 30-day trial period began October 30 and will end November 30. The materials are aligned with Colorado State Standards. There has not been any formal adoption of art education curriculum in the past that Dr. Wakeman is aware of. This program is meant to compliment what teachers are already using and provide some coherence, as well as individualized professional learning opportunities to Weld Re-3J

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art educators.. Dr. Wakeman gave additional information regarding the program at the meeting. The district has six art teachers, so if an additional art teacher were to join a school, another license would be required. Director Gustafson noted that creating a curriculum with no resources is a considerable challenge so is supportive of this adoption. The Board members voiced support for the curriculum Dr. Rabenhorst explained the public display requirements. The curriculum has already been placed on public display and community feedback will be available until December 9.

Estimated Cost

- \$750 per teacher, \$4,494.00 per year.
- 6 year contract total \$26,964.00
 - [FLEX & PRO Sampler: Identity & Storytelling](#)
 - [FLEX & PRO Sampler: Cross Curricular Connections & Literacy](#)
 - [3-min FLEX Intro Video](#)
 - [2-min PRO Intro Video](#)

9.4 Curricular Supplies & Materials Adoption - English Language Development Curriculum (1st Reading)

Dr. Wakeman presented information on the curriculum adoption recommendation. ESL curriculum by National Geographic Learning and Cengage was originally adopted in 2016. This past September, K-12 ESL teachers were presented with new and updated curricular programs by our NG representative. Teachers had a chance to sample and view the curriculum, as well as participate in individual follow up presentations on each of the programs they were interested in. K-12 teachers are pleased with the current programs being used and would like to purchase and adopt some of the newer versions of curriculum. The materials are aligned with Colorado State Standards, ELD Standards, and the WIDA ELD Standards Framework. Dr. Wakeman answered questions by the Board members regarding the curriculum. Director Gustafson asked what languages are primarily spoken by students in the schools. Dr. Wakeman noted that the majority of non-English speaking students speak Spanish, but there are a few other languages spoken by small numbers of students. Dr. Rabenhorst again reviewed public display requirements. The curriculum has already been placed on public display and community feedback will be received until December 9.

Estimated Cost

- K-5 Our World and Reach Higher Materials - \$50,048.90
- 6-12 Times Zones and Edge Materials- approximately \$5,795.90

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- [ESL 2022 Catalog](#)

9.5 Weld Re-3J Transportation Site and Real Estate Exchange Agreement

Dr. Rabenhorst provided information to legal counsel regarding the subdivision process which includes the district's transportation site in Keenesburg. Legal counsel and Dr. Rabenhorst developed the exchange agreement based upon the conceptual agreement with boundary lines and areas of previous verbal agreement with Rick Robertson. The Board reviewed this first draft of the legal agreement regarding the real estate part of that transaction. The agreement outlines how the property lines will be exchanged as well as what the district expects to receive in exchange (i.e., water line, relocation of electrical charging trees). The agreement also included exhibits that show the property line changes and the vacating of the access easement. This draft agreement has not been reviewed by Mr. Robertson, so changes are anticipated before the next review and potential approval by the Board. Director Gustafson asked what potential costs for the agreement would include and Dr. Rabenhorst gave an overview of anticipated costs including connection to the sewer line, legal fees, etc.. Director Baumgartner asked for further clarification regarding the water line, and Dr. Rabenhorst explained how a larger line would be connected from Veteran's Drive to the primary facility on the district's site. The Board discussed what they feel would be in the best interest of the school district including of additional costs paid by the landowner. Ideally, the agreement would be agreed upon by the end of the calendar year in order to keep the subdivision process timeline in place with the Town of Keenesburg. Dr. Rabenhorst encouraged Board members to contact him if they have other questions or remarks regarding the draft agreement but directed Dr. Rabenhorst to proceed with providing the agreement to Mr. Robertson with the inclusion of closing costs being paid by Mr. Robertson. Dr. Rabenhorst also inquired about the Board's interest in selling this property if approached and the price seemed favorable. The Board determined that they would be interested in entertaining an offer to sell the property but only if the transaction would be beneficial to the district and would result in a new Transportation Center that would not require use of district funds (other than the sale of the property). Director Haffner noted that a Bus Barn that was located more centrally would be more advantageous. The Board discussed ideal locations for a potential future relocation of the Transportation Department. Dr. Rabenhorst reminded the Board that there has been no offer or inquiry but that with the current location and the development around it, there may be interest at some point.

10. Superintendent Reports and Presentations

10.1 Enrollment Update

Dr. Rabenhorst shared information regarding district enrollment including data from K-12 October count and preschool November count. Updated preschool count data was also

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reviewed. Overall, enrollment is up as indicated at the last meeting. This is the highest enrollment PK-12 that the district has experienced. The total number of students has increased by 93 students from last year for a total of 2787 students.

10.2 CASB Conference

All reservations have been made for those attending. Hotel check-in is after 4:00 p.m. on Wednesday, November 30. A dinner has been arranged for Thursday night for Board members. The Conference is scheduled for December 1-3 with convention check-in beginning at 7:30 a.m. on Thursday. Dr. Rabenhorst noted that a formal meeting would likely not be necessary. Calendar invites have been sent to Board members regarding other events at the Conference. Ms. Wiener will continue to update Board members with pertinent information.

10.3 Discipline Report

None

11. Board Member Reports / Discussions

Baumgartner - The Board congratulated Director Baumgartner on her successful campaign for the Keenesburg Town Council; Town Council meetings will not conflict with Board of Education meetings

Gustafson - Director Gustafson has requested to run again for the CASB Board of Directors

Haffner - None

Hayes - Director Hayes is considering submitting a candidate affidavit regarding the vacancies on the CHSAA Legislative council. Board members gave their support for her candidate submission, and Ms. Baumgartner signed the application.

Jensen - Absent

12. Adjournment at 7:53 p.m.

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Cynthia Baumgartner



Paul Jarvis

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